



महर्षि सान्दीपनि राष्ट्रीय वेदविद्या प्रतिष्ठान, उज्जैन

(शिक्षा मंत्रालय, भारत शासन का स्वायत्तशासी संस्थान)

वेदविद्या मार्ग, चिन्तामण गणेश, उज्जैन - 456006 (म.प्र.)

MAHARSHI SANDIPANI RASHTRIYA VEDAVIDYA PRATISHTHAN, UJJAIN

(An Autonomous Organization under the Ministry of Education, Govt of India)

Vedavidya Marg, Chintaman Ganesh, Ujjain-456006

Tele : 0734-2502266, 2502254, 2502255 Fax : 0734-2502266 E-mail : msrvvpunj@gmail.com Website : msrvvp.ac.in

महर्षि सांदीपनि राष्ट्रीय वेद विद्या प्रतिष्ठान (MSRVVP) उज्जैन, उच्च शिक्षा विभाग, शिक्षा मंत्रालय, भारत सरकार के अन्तर्गत एक स्वायत्तशासी संस्थान में नीचे दिए गए विवरण के अनुसार विभिन्न पदों की रिक्तियों को भरने के लिए पात्र उम्मीदवारों से आवेदन आमंत्रित किए जाते हैं :

क्र.	पद का नाम	सातवें केन्द्रीय वेतन आयोग अनुसार लेवल एवं ग्रुप	भर्ती की प्रक्रिया	पद संख्या	आरक्षण
1	उपनिदेशक	A – Level -11	प्रतिनियुक्ति पर	2	अनारक्षित
2	सहायक निदेशक	A – Level -10	प्रतिनियुक्ति पर	1	अनारक्षित
			सीधी भर्ती	2	अनारक्षित
3	लेखाधिकारी	B – Level -8	प्रतिनियुक्ति पर	1	अनारक्षित
4	सहायक	B – Level -6	सीधी भर्ती	1	अनारक्षित
5	कनिष्ठ हिन्दी अनुवादक	B – Level -6	सीधी भर्ती	1	अनारक्षित
6	वरिष्ठ आशुलिपिक	B – Level -6	प्रतिनियुक्ति पर	1	अनारक्षित
7	मल्टी टास्किंग स्टाफ	C – Level -1	सीधी भर्ती	3	1 - अनारक्षित - आर्थिक रूप से कमजोर वर्ग
					1 - अनारक्षित
					1 – अन्य पिछड़ा वर्ग
कुल योग				12	

आवेदन प्राप्ति की अंतिम तिथि रोजगार समाचार में जारी विज्ञापन की तिथि से 45 दिनों की होगी। योग्यता विवरण, आवेदन प्रपत्र एवं अन्य सम्बन्धित जानकारी के लिये कृपया प्रतिष्ठान की वेबसाइट www.msrvvp.ac.in देखें।

रोजगार समाचार में प्रकाशित अंक – 15 से 21 अक्टूबर, 2022

आवेदन प्राप्ति की अन्तिम तिथि : 5 दिसम्बर, 2022

(आवेदन प्रतिष्ठान कार्यालय में स्वयं उपस्थित होकर अथवा डॉक द्वारा ही प्रेषित करें।)

सचिव, मसारावेविप्र, उज्जैन



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Applications from eligible candidates are invited for filling up vacancies of various posts as detailed below in Maharshi Sandipani Rashtriya Veda Vidya Pratishthan (MSRVVP), Ujjain, an autonomous organization under the Department of Higher Education, Ministry of Education, Govt. of India.

Sl No.	Name of the Post	Group & Level of the post as per VIIth CPC	Method of Recruitment	No. of post	Reservation
1	Deputy Director	A – Level -11	Deputation	2	Unreserved
2	Assistant Director	A – Level -10	Deputation	1	Unreserved
			Direct Recruitment	2	Unreserved
3	Accounts Officer	B – Level -8	Deputation	1	Unreserved
4	Assistant	B – Level -6	Direct Recruitment	1	Unreserved
5	Jr. Hindi Translator	B – Level -6	Direct Recruitment	1	Unreserved
6	Sr. Stenographer	B – Level -6	Deputation	1	Unreserved
7	Multi-Tasking Staff	C – Level -1	Direct Recruitment	3	1 –Unreserved – Economically Weaker Section
					1 – Unreserved
					1- Other Backward Class
Total				12	

Last date for receipt of application will be 45 days from the date of publication of the advertisement in the Employment News/Rozgar Samachar. For details regarding eligibility, proforma for application for various posts and other related information etc., please visit MSRVVP's website www.msrvvp.ac.in

Published in Employment News Edition: 15th to 21st October, 2022

Last date for receipt of applications: 5th December, 2022

(Applications should be submitted only by post or by hand)

SECRETARY, MSRVVP, UJJAIN

Details of Posts –

**1 Deputy Director, Group A, Level – 11 (67700-208700),
No. of Post: 2 – for deputation**

Eligibility for the post of Deputy Director: -

On Deputation:

- (i) Officers of Central or State Govt. or Universities, Research Institutions, Autonomous bodies etc. in equivalent grade or with at least five years' service in the grade of Level 10 with experience of formulations and implementation programmes, administration and finance, conducting examinations etc. in supervisory capacity in a Govt. / Autonomous organization / University : and
- (ii) Possessing the essential educational qualification prescribed for direct recruitment.

Educational Qualification for Direct Recruitment:

Essential: i) Bachelor's Degree of any recognized university or its equivalent with good academic record.

ii) Five year's experience in administration/ finance/ academic project handling like publications / conducting Sammelans/ Seminars/ conducting examinations etc. in supervisory capacity in a Govt. / Autonomous organization/ University.

Desirable: i) Master's Degree of a recognized university in Sanskrit /Veda/ Public Administration / MBA/ Any Shastra.

ii) Knowledge in computer application.

iii) Good command in Hindi, English and at least one regional language.

Note: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization/department of the Central Govt. shall ordinarily not exceed five years.

Age Limit: The maximum age limit for appointment by deputations shall be "Not exceeding 55 years as on the closing date of receipt of applications.

2 Assistant Director, Group A, Level-10 (56100-177500)

No. of Posts: 3 (2 – Direct Recruitment – Unreserved, 1 – Deputation)

Eligibility for the post of Assistant Director – Direct Recruitment

Graduate Degree in any discipline from a recognized University.

Age Limit: 35 years

Eligibility for the post of Assistant Director – On Deputation:

Officers of Central / State Govts / Autonomous Bodies / PSUs, holding analogous posts or drawing a pay scale in Level 8 for a period of two years or in Level 7 for a period of three years having experience in organizing, conducting and implementing educational programmes.

Note : The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization / department of the Central Govt. shall ordinarily not exceed three years.

Age Limit: The maximum age limit for appointment by deputations shall be 'Not exceeding 55 years' as on the closing date of receipt of applications.

**3 Accounts Officer, Group B, Level-8 (47600-151100),
No. of Post – 1 for deputation**

Eligibility for the post of Accounts Officer on deputation:

- a) Officers under the Central Government:-
- i) Holding analogous posts on regular basis in the parent cadre/department or
 - ii) With six years' service in the grade rendered after appointment thereto on a regular basis in Pay Level-6 or equivalent in the parent cadre/department; and
- b) Possessing any one of the following qualifications:-
- i) A pass in the SAS or equivalent examination conducted by any one of the Organized Accounts Departments of the Central Government;
 - ii) Successful completion of training in the Cash and Accounts Work in the ISTM or Equivalent training course and a minimum of four years' experience in Cash, Accounts and Budget work.

Note : The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization / department of the Central Government shall ordinarily not exceed five years.

Age limit: The age limit of 55 years as on the last date for receipt of application as per date of birth recorded in his/her service book

**4. Assistant, Group B, Level – 6 (35400-112400)
No. of Post: 1 - Direct Recruitment - Unreserved**

Eligibility for the post of Assistant

- (1) **A Bachelor's Degree of a recognized University.**
- (2) **Proficiency of working both in English and Hindi**

Age Limit: 30 Years (relaxable for Govt. Servants up to five years in accordance with instructions issued by Central Govt. (as per DOPT guidelines))

Note : The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K state. Lahual & Spiti district and Pangi sub Division of Chamba district of Himachal Pradesh. Andaman & Nicobar Islands or Lakshadweep).

**5. Jr. Hindi Translator, Group B, Level-6 (Rs.35400-112400)
No. of Post: 1 - Direct Recruitment - Unreserved
Eligibility for the post of Jr. Hindi Translator:**

Master's degree of a recognised University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level

OR

Master's degree of recognised University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level

OR

Master's degree of recognised University in any subject other than Hindi or English with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level

Age limit : 30 years “(Relaxable for Government servants upto 5 years in accordance with the instructions issued by the Central Government)

Note : The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti district and Pangri Sub –Division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.

**6. Sr. Stenographer, Group B, Level – 6 (35400-112400)
No. of Post : 1 on deputation :**

Eligibility for the post of Sr. Stenographer on Deputation

Officers holding the post of Stenographers under the Central Govt.

(a) i) Holding analogous post on regular basis in the parent cadre or department; or With ten (10) years' regular service in the pay scale of L-4 of 7th CPC or equivalent.

(**Note:** Departmental officers in the feeder category who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion)

Note: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed five years.

Age Limit: The maximum age limit for appointment by deputation shall be “Not exceeding fifty five (55) years” as on the closing date of receipt of applications.

**7. Multi-Tasking Staff, Group C, Level – 1 (18000-56900)
No. of Posts: 3 - Direct Recruitment,**

**Reservation: 1- Unreserved (Economically Weaker Section), 1 – Unreserved,
1 – Other Backward Class**

Eligibility for the post of Multi-Tasking Staff

Matriculation (10th Class) pass or ITI pass or equivalent.

Age Limit : 18-25 years'

Note: Crucial date for determining the age limit shall be the last date for receipt of applications.

General Terms & Conditions:

- a) Application form, as prescribed, may be downloaded from Pratishthan's website.
- b) Application should be submitted to Secretary, MSRVVP, directly by the applicants in the cases of recruitment through direct recruitment method and should be forwarded through proper channel in the cases of recruitment on deputation basis. Applicants may submit an advance copy of the application to Secretary, Maharshi Sandipani Rashtriya Veda Vidya Pratishthan, Veda Vidya Marg, Chintaman Ganesh, P.O. Jawasiya, Ujjain -456 006 (MP) in a sealed envelope superscripting "**Application for the post of "....."**". However, the application for 'Deputation' will be considered only if the application is received through proper channel.
- c) Applications through proper channel must reach the Pratishthan's office within 45 days' from the date of publication of the advertisement in Employment News/Rozgar Samachar.
- d) If at any stage of the recruitment process, it is found that information furnished by the applicant is incomplete, inconsistent, false or there is willful suppression of material facts, the application will be rejected. If any discrepancy is detected after appointment, appropriate administrative action will be taken.
- e) Pratishthan reserves the right to modify / cancel/ withdraw this advertisement by issuing a notification only through its website due to any reasons.
- f) No enquiries will be entertained and canvassing in any form will be treated as a disqualification.
- g) Any further details regarding this advertisement will be uploaded on Pratishthan's website.

10. Details of present post held (if any) :

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11. Details of Employment/experience (Attested copies of ‘Experience Certificates’ to be attached):

Office/Instt.	Position held	regular/temporary/permanent	Level as per 7 th CPC	Exact dates to be given (indicate day, month & year)		Nature of duties
				From	To	

12. Computer Skills:

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13. Sp. Course / Certification:

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14. Certificate by the applicant:

I..... State that I have gone through the eligibility criteria for the post in MSRVVP, as notified in the website of the MSRVVP and certify that I am eligible to be considered for the post

Date:

Signature of the applicant

**Pro-forma of application for the post of Deputy Director,
Assistant Director, Accounts Officer, Sr. Stenographer
(On Deputation)**

1. **Post Applied for** :
2. Name of the Applicant:
3. Father's / Spouse Name:
4. Date of birth: / /..... Age on closing date:
5. Category: SC / ST / OBC / EWS / etc.....
6. Aadhaar No. :
7. Correspondence Address with Pin code, Telephone Number & Email ID:
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8. Permanent Address with Pin code, Telephone Number & Email ID:
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9. Employer Address (Controlling Authority / Office):
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Self-attested
photograph to
be pasted here

10. Educational Qualification:

S. No.	Name of Course / Exams Passed	University / Institution Board	Duration of the Course	Year of Passing	Main subjects taken	Subject of Specialisation	Div./ Class & % of Marks

11. Computer Skills:

.....

12. Sp. Course / Certification:

.....

13. Details of present post held (if any) :

.....

14. Details of Employment/experience (Attested copies of ‘Experience Certificates’ to be attached):

Office/Instt.	Position held	regular/temporary/permanent	Level as per 7 th CPC	Exact dates to be given (indicate day, month & year)		Nature of duties
				From	To	

15. Details of departments where worked:

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16. Attested copies of APARs for the last five years: (To be enclosed by the Deptt where presently working)

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17. Certificate by the applicant:

I..... State that I have gone through the eligibility criteria for the post in MSRVVP, as notified in the website of the MSRVVP and certify that I am eligible to be considered for the post of, on “Deputation” basis. I also certify that I am within the age limit of 55 years as on the last date for receipt of application.

Date:

Signature of the applicant

18. Forwarding of application by the Department:

Certified that the above information furnished by the applicant Shri/ Ms.....have been verified from his service records and have been found to be correct. Shri/ Ms.is within the age limit of 55 years as on the last date for receipt of application as per his date of birth recorded in his service book. Certified copies of APARs for the last five years of Shri/ Ms.....are enclosed. His/ Her application for the post of in MSRVP is hereby forwarded with the approval of the competent authority. In the event of his selection for the said post, the department will relieve him immediately for taking up the post of in MSRVP, Ujjain. It is further certified that there is no vigilance case pending or contemplated against Shri/Ms.....

Date:	Signature of the authorized officer of the Department forwarding the application for the post of in MSRVP
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